

Farnham with Stratford St Andrew Parish Council

Dear Councillor

You are hereby summoned to the **Annual Meeting of the Parish Council** to be held on **Monday 13 May 2024 at 8pm, or shortly thereafter**; this meeting will be held at the **Riverside Centre, Stratford St Andrew**. **Members of the public are welcome to attend.**

Ian Norman
Parish Council Chairman

AGENDA

- 1 Election of a Chair
- 2 Appointment of a Vice Chair
- 3 Apologies and approvals for absence.
- 4 To receive declarations of interest from Councillors for items on the agenda.
- 5 To approve the minutes of the meeting held on 15 May 2023 and 8 April 2024
- 6 Matters arising from the last minutes (8 April 2024)
- 7 To hear reports from the District Councillor and the County Councillor.
- 8 To take questions from members of the public.
- 9 To receive the Clerk's report, including correspondence.
- 10 To receive the Responsible Finance Officer's report including invoices for approval.
- 11 To review and approve the Certificate of Exemption 2024/5
- 12 To review and approve the Annual Governance Statement 2024/5
- 13 To ratify the decision to appoint a property management company to undertake maintenance works during the summer.
- 13 Reports from external meetings: Sizewell C Annual Forum (9 April), Air Quality Management Steering Committee (29 April), meeting with Cllr Andrew Reid and Mr Steve Merry (Technical Development Manager, SCC) (2 May) on landscaping proposals for the two-villages by-pass
- 14 Urgent business for discussion (not decision)
- 15 Items for future meetings.
June: Review of allotment rents

Next meeting: Monday 10 June 2024

Clerk: Katherine Abbott

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Chairman: Ian Norman

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Katherine Abbott
Parish Clerk

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